

University of Texas at Arlington

Parking Regulations

Effective July 1, 2014

Table of Contents

- I. [Introduction](#)
- II. [Registration](#)
- III. [Permits](#)
 - A. [Students](#)
 - B. [University Employees](#)
 - C. [Other Permit Types](#)
- IV. [Parking Garages](#)
- V. [Parking for Persons with Disabilities](#)
 - A. [Disability Placard Requirement](#)
- VI. [Visitor and Special Event Parking](#)
 - A. [Visitor Parking on Campus](#)
 - B. [Special Events](#)
- VII. [Violations and Appeals](#)
 - A. [Enforcement](#)
 - B. [Notification of Citations and Collection Procedures](#)
 - C. [Citation Appeals](#)
 - D. [Towing Procedures](#)
 - E. [Other Rules](#)
- VIII. [Loading Zones](#)

I. Introduction

The University of Texas at Arlington (UTA) Parking and Transportation Services is pleased to provide you with the UTA Parking Regulations. Please read this document thoroughly as it is your guide to parking options at UTA.

By obtaining a parking permit, the permit holder agrees to become familiar with and abide by these regulations. These regulations are subject to updates throughout the academic year, as they are regularly reviewed and approved by the University Parking Committee. Please take note of any emails sent to your MyMav email account from Parking and Transportation Services, as the email may contain important parking information or updates and changes to the regulations. Parking information, and updates or changes to the regulations, will also be posted under the *News and Announcements* section of the Parking and Transportation Services webpage at www.uta.edu/parking. Faculty, staff, or students desiring a rule change should contact the Director of Parking and Transportation Services. Parking permits remain the property of UTA and can be revoked at any time.

Sections 51.201 et seq., 54.005, 54.505, 65.31 and Chapter 68 of Title 3 of the Texas Education Code, and the Board of Regents of The University of Texas System, grant authority for the Parking Regulations to regulate and control the use of parking facilities, provide for the issuance of parking permits, and provide for jurisdiction over parking offenses. These regulations apply to any person who parks a motor vehicle on the UTA campus, or any property owned or controlled by UTA.

The operation of a motor vehicle on the UTA campus, or any property owned or controlled by UTA, is a PRIVILEGE granted by the University and is not an inherent right of any faculty, staff, student or visitor. All faculty, staff, and students who operate or park a motor vehicle on the UTA campus, or any property owned or controlled by UTA, must purchase and properly display a UTA parking permit unless properly parked in a metered parking space, space indicated for a visitor, or parked in a Shops at College Park space as a customer to one of the businesses in College Park. **Purchasing a parking permit does not guarantee a parking place on campus.** In addition, parking lots or garages are subject to closure for special events or construction without reimbursement to permit holders.

UTA assumes no responsibility for or duty to protect any vehicle (or its contents) parked or operated on the UTA campus or property owned or controlled by UTA, from theft, damage, or loss. Both Parking and Transportation Services and the UT Arlington Police Department have the authority and responsibility to enforce these Parking Regulations in and on UTA property, to include parking lots and garages. They also have authority and responsibility to enforce the Parking Regulations in and on off-site properties and facilities owned or controlled by UTA. These regulations are enforced 24 hours a day, 365 days a year. The University may exempt any aspect of the Parking Regulations.

For the purpose of these regulations, "park" or "parking" shall mean the stopping, parking, or standing of an attended or unattended vehicle. Activating a vehicle's hazard lights does not exempt a person or a vehicle from obeying these Parking Regulations.

A vehicle, for the purpose of requiring a permit, means a device that can be used to transport persons or property and is required to be registered with the Texas Department of Transportation.

A permit allows the authorized holder to park a vehicle in lots designated by the type of permit issued.

No part of the Parking Regulations shall supersede state or federal law. These regulations shall not supersede contractual agreements as they pertain to the College Park Garage usage.

Parking and Transportation Services is dedicated to working continuously to improve the quality of the services provided to its customers. Members of the campus community are encouraged to provide feedback, comments or ideas on how service can be improved at: parking@uta.edu

Location, Contact Information & Office Hours

Location: The Parking and Transportation Services Office is in Room 112 of the Wetsel Building, 1225 West Mitchell Street, Arlington, TX 76019.

Office Phone: 817-272-3907 | **Fax:** 817-272-6115 | **Email:** parking@uta.edu

Hours: Monday through Friday 7:30 a.m. – 5:00 p.m.

[Parking and Shuttles Map](#)

[Return to Top](#)

II. Registration

Unless properly parked in a metered space, space indicated for a visitor, or a Shops at College Park space (the person associated with the vehicle must be a retail customer and conducting business at a College Park establishment), vehicles are required to display a valid parking permit for any vehicle parked on campus. Permits allow the authorized holder to park ONE VEHICLE in lots designated by the type of permit issued. A permit does not guarantee a parking space at any given time or location.

All permits must be re-issued at the beginning of each academic year. They remain the property of UTA and can be revoked at any time. Students, visitors, faculty and staff will not be permitted to register for a parking permit until all outstanding fines are paid in full. **Holds are placed on student records to insure payment of outstanding fines or fees. Outstanding debts may be referred to a third-party collection agency.**

[Return to Top](#)

III. Permits

Announcements regarding permit registration dates will be made available to the campus community via the *News and Announcements* section of the Parking and Transportation Services webpage and will also be sent out via MavMail.

Eligible customers are only allowed to utilize a permit that is assigned to their classification. Parking and Transportation Services receives status information for students from the Registrar's office and from Human Resources for employees. Parking and Transportation Services staff is

not allowed to change a customer's status without the direct authorization from the Director of Parking and Transportation Services.

Parking permits are issued to a specific individual (generally one permit per person). Ownership is not transferable. Giving or selling a parking permit to someone else will result in revocation of parking privileges. Any member of the campus community who provides their permit to another person, produces illegal copies of a permit, or is in possession of a stolen or illegally produced permit, may be assessed a fine and/or referred to the Student Conduct Office for disciplinary action and/or the UT Arlington Police Department for criminal prosecution.

Once purchased, hangtag permits must be displayed on the rearview mirror or a decal permit on the lower passenger side of the windshield. Motorcycles should have their decal in an area visible to enforcement personnel. The color and letters of the permit should be facing out so that parking enforcement personnel can determine if the permit is valid. Permit holders are urged to protect their permits from theft by locking their vehicles and removing the permit from the mirror before driving.

Parking and Transportation Services is not responsible for lost or stolen permits, provides no refunds for such permits, reserves the right to refuse to reissue a permit in the case of misuse, and will impose the appropriate prorated fee for a replacement.

After the second week of the fall semester, permit refunds will be prorated by month, and no refunds will be made after the close of business on the Spring Census date as indicated in the current University Academic Calendar. All outstanding parking fines with Parking and Transportation Services must be paid in full prior to refund issuance. Proper identification must be provided in order to receive a refund.

A. Students

Every person registered as a student and who operates a vehicle at this University will be issued an appropriate permit by Parking and Transportation Services upon full payment of the required parking fee. All permits are ordered online through the MyMav system under *Parking Request*. After a permit is ordered, print the confirmation screen and display the printed confirmation sheet on the passenger-side dashboard with the expiration date visible through the front windshield until the new permit is received by mail. Please make sure you have provided the University with your most current mailing address.

Visiting Students – UT System students may bring their university parking permit to the Parking and Transportation office and they will be issued a comparable UTA permit. They may park on campus or on any property owned or controlled by UTA when displaying the UTA permit. Visiting students from non-UT campuses are eligible to purchase a Student permit at regular cost, or they can purchase a Daily permit. The Student permit can be returned for a refund if applicable within the stated timelines of these regulations.

[Return to Top](#)

B. University Employees

A parking permit will be issued upon full payment of the parking fee, or by filing a payroll deduction form online through MyMav or at the Parking and Transportation Services Office. Please make sure you have provided the University with your most current mailing address. To take advantage of payroll deductions, payments must be drafted over an 8 month period from September through April of each fiscal year. Faculty or staff must work at least 30 hours per week to qualify for payroll deductions.

Graduate Teaching Assistants (GTAs) who are teaching or on research funded by UTA, and who are appointed for at least 20 hours per week on a personnel action form (PAF), may be eligible for faculty or staff parking privileges. Eligible GTAs may receive a permit with the approval of the appropriate Department Chair, and College or School Dean.

Faculty or staff who have accepted positions at UTA, but have not yet begun employment, may purchase a Faculty/Staff permit or they may purchase a daily permit until their appointment date. Confirmation of employment must be sent to the Parking and Transportation office from Human Resources.

A customer's status, as established by the University, determines the permit they are required to purchase. When a customer has more than one status (i.e. staff member and student), a hierarchy has been established:

1. Faculty/Staff
2. Student
3. Alumni
4. Non-Campus Related

[Return to Top](#)

C. Other Permit Types

Motorcycle Permits - Motorcycle permits may only be purchased at the Parking and Transportation Services office.

Summer Parking Permits – Summer permits are valid for use in Student and Residential lots May through August.

Service Vehicle (SV) Permits - All UTA-owned vehicles should make every effort to park in Service Vehicle spaces. If an employee's personal vehicle is needed as a service vehicle, the Director, Chair, or Dean of the employee's department must articulate and verify the need for a permit.

Alumni Permits - Alumni who desire to park on campus may purchase an Alumni permit. This permit allows an alumnus to park in any Student lot.

Retired Faculty/Staff Permits – Faculty or staff that have honorably retired from service are eligible for the same parking privileges as full-time faculty and staff. Confirmation from Human Resource is required.

Reserved Parking Space Permits – These permits provide access to a specific Reserved Space and are issued to departments or UTA employees by Parking and Transportation Services. UTA departments may purchase Reserved Parking permits for visitors; however, UTA departments will not be allowed to purchase Reserved parking permits for use by an individual employee of the department, even for the purpose of an “employee of the month” program. Reserved Parking permits are priced at a premium and are required to be renewed annually.

Vendor/Contractor Parking Permit – Contractors and vendors are required to obtain a parking permit for vehicles parked on campus or on UTA owned or controlled property. The UTA department that is sponsoring the contractor or vendor is required to make the request for a Contractor/Vendor permit identifying the company, the project area, the number of vehicles, and the time frame of the project or need to be on campus.

Contractor/Vendor permit requests may be made by sending an email, from the sponsoring department, to parking@uta.edu. The requested information, listed above, should be included in the request. A company representative may come to the Parking and Transportation Services office to pick up the permits. Permits will only be issued for 30 day increments.

Employees of companies contracted for services longer than 365 days will be required to pay for a Faculty/Staff permit.

Daily Permits – These permits provide access to Student parking lots and may be purchased on a daily basis from the Parking and Transportation Services office during regular business hours.

Outside Government Agency Permits – Outside government agency employees who are on official government agency business and providing a service to the University, and who need short-term access to the campus, will not be charged for a Daily Permit.

Volunteer Permits - Volunteers registered with Human Resources are eligible to receive this permit. Permits are issued on a semester basis at no cost to the volunteer.

[Return to Top](#)

IV. Parking Garages

A. College Park Garages

The College Park Garages are located on the east side of campus just north of the College Park Center between Spaniolo Drive and Center Street. The garages are divided into three sections: Park North, Park South, and Park Central. Students, residents, faculty, staff, vendors, and College Park retail employees are required to have a permit to park in these garages. Parking is authorized in the marked or identified areas associated with the type of permit issued. Permits are not required for visitors to College Park. Visitors must park in spaces dedicated for retail

customers, or if attending an event at College Park Center, in spaces designated for Event Parking.

[Return to Top](#)

B. Maverick Parking Garage

The Maverick Parking Garage is located just east of the Library at 708 S. West Street, and offers parking for faculty, staff, students and visitors. It is not owned by UTA or operated by Parking and Transportation Services, and requires a separate fee be paid to the owner of the garage. Students who register for the upcoming semester(s) may purchase a parking garage pass during registration. Faculty and staff may obtain a garage pass and access the Maverick Parking Garage by purchasing a pass at the office located inside the garage. UTA parking permits are not valid in this garage, just as Maverick Parking Garage permits are not valid on the UTA campus or on any property owned or operated by UTA.

[Return to Top](#)

V. Parking for Persons with Disabilities (PwD)

A. Disability Placard Requirement

Please note that to be eligible to park in the parking spaces for disabled persons on campus you must first possess or obtain a state-issued PwD parking placard and a valid UTA Permit.

A parking placard or plate is ONLY valid when being used by the person with the disability or someone who is driving the person with the disability.

B. Metered Parking for Persons with Disabilities

Vehicles displaying a state-issued PwD placard are exempt from the requirement to pay in metered parking spaces. However, the vehicle cannot remain parked past the maximum time allowed (<http://www.txdmv.gov/motorists/disabled-parking-placards-plates>).

[Return to Top](#)

VI. Visitor and Special Event Parking

A. Visitor Parking on Campus

A visitor is defined as a person who is not a student, resident nor employee of UTA, and who does not use campus parking facilities for the benefit of a student, resident or employee.

There are four parking options for visitors: metered parking spaces, parking spaces designated for Visitors, and Student parking lots with a Daily permit. Visitors can also park in the Maverick Parking Garage and pay the hourly/daily rate.

Metered Parking Spaces:

There are several areas on campus that provide short-term metered parking. Most machines only accept coins; however, there are several that accept coins and credit cards. In order to provide equitable access, metered spaces are enforced 7:00 am to 11:00 pm Monday through Friday. Vehicles are not allowed to remain parked past the maximum time period indicated by the meter or signage.

Visitor Parking Spaces:

There are numerous parking spaces throughout campus that allow a visitor to park for a designated period of time to conduct business with the University. Vehicles that have a valid non-visitor UTA permit are not allowed to park in these spaces.

Daily Parking Permits:

Visitors may obtain a permit by stopping by the Information Booth located on Nedderman Drive across from Davis Hall or the Parking and Transportation Services office located at 1225 West Mitchell Street #112 during regular business hours.

[Return to Top](#)

B. Special Events

Parking and Transportation Services can assist customers in preparing for special events that are held on campus. Reserved parking, attendants who can welcome guests and other useful services are offered to assist with ensuring a successful event. Please fill out the [Special Event Parking Form](#) and submit it at least 5 business days before the event. Requests are preferred as far in advance of the scheduled event as possible. When parking spaces are reserved, the department or group may be charged a fee based upon the number of spaces being held. If parking demands for an event exceed the number of reserved spaces previously agreed upon, the invoice will be adjusted at flat-rate pricing after the event has concluded to reflect the actual number of spaces used. Charges are based on the rates indicated under the *Special Event Rates* section of the current rate sheet.

Some events and/or functions require parking enforcement personnel to properly manage the event, or may require labor hours and materials to prepare for the event.

Parking and Transportation Services may close or block off lots, spaces, areas, or garages reserved for those attending a special event. Parking alternatives will be made available for displaced permit holders, based on permit type, with no reimbursement to the displaced permit holders. However, if Parking and Transportation Services determines that an event may cause an unacceptable disruption to campus operations; it may reject an event proposal.

Any event which impacts parking must be coordinated with Parking and Transportation Services. Parking arrangements for chartered buses and large vehicles that will impact traffic must also be coordinated with Parking and Transportation Services and UT Arlington Police.

Parking and Transportation Services will take one or more of the following steps to inform permit holders of special event parking policies at least 72 hours prior to the closure:

1. Information may be mailed or e-mailed to all permit holders with parking privileges in the lots or garages affected by special event parking.
2. Informational signs may be posted at the entrances to lots reserved for athletic and other special events.
3. Information may be posted in the *News and Announcements* section of the Parking and Transportation Services webpage.
4. Information may be disseminated via the Trailblazer and/or MavWire e-publications.

[Return to Top](#)

VII. Violations and Appeals

Citations are issued to violators of these Parking Regulations to protect the rights of legitimate parking permit holders and to insure that fire lane and traffic laws are obeyed. The citations issued are non-criminal and will be collected via debt recovery.

[Return to Top](#)

A. Enforcement

The UT Arlington Police Department and Parking and Transportation Services have the responsibility and the legal authority and responsibility to enforce the Parking Regulations. A vehicle is considered to have re-violated every eight hours after receiving a citation for the same offense.

Spirit and Intent – Parking Areas are maintained for the benefit of students, employees, and visitors to every campus and facility owned, controlled, or utilized by the University of Texas at Arlington. UTA’s Parking Regulations will be enforced for the benefit of those who use campus facilities and to ensure that all permitted or authorized individuals have maximum access to suitable parking in and around campus parking areas. Enforcement of parking regulations will be performed with the express intent of maintaining accessible and safe parking for all who visit UTA, hold accountable those that choose not to abide by these regulations, and provide an avenue for violators to dispute their citations. The University reserves the right to enforce these regulations by:

- issuing University citations and collecting administrative enforcement charges for offenses;
- impounding vehicles that interfere with the movement of vehicular or pedestrian traffic or block a sidewalk, loading dock, ramp, crosswalk, entrance, exit, fire lane or aisle;
- impounding vehicles for unpaid parking fees;
- suspending or revoking permits;

- requiring the vehicle owner, operator, or the person who purchased the permit to appear at a University hearing for nonpayment of outstanding charges;
- submitting unpaid citation fines to a third-party debt collection service;
- prohibiting the student's readmission to UTA;
- withholding grades, degrees, refunds and transcripts of any student for non-payment of outstanding charges;
- taking disciplinary action against employees or students who fail to abide by these regulations; or
- denying parking permits to those with overdue charges.

If the responsible person of a vehicle parked on campus is known, they shall be held responsible for all violations incurred by the vehicle. If the responsible person is not known, the legal owner of a vehicle will be held responsible for violations involving the vehicle. Persons who fail to pay the assessed penalty or who fail to initiate the appeal process within 21 days after the date of the parking violation, waive their right to appeal. The University may deem a motor vehicle (including a motorcycle, motor scooter, or moped) abandoned if it is parked on the University campus for more than 48 hours without a valid permit. The vehicle may be immediately impounded without further notice. The owner of the vehicle will be responsible for all towing and storage charges.

Violation Definitions:

Not Parked within a Space – Parking in a manner where the tires are on or over the lines designating the parking space, including elongated lines to the front or rear of the space

Parked in a Space with an Expired Meter – The meter for the indicated space is expired. There is no grace period.

Parked in a Space over the Maximum Time Limit – To ensure turnover, vehicles are only allowed to park in designated spaces for the published maximum time limit.

Failure to Remove a Vehicle after Notification from Parking and Transportation Services – The vehicle is not removed from the lot or garage after verbal, letter, email or sign notification is made. This may be enforced by a citation and/or towing the vehicle.

Parking Permit Violation - The vehicle does not have a valid permit to park on campus, fails to display a permit when required, parks in the incorrect lot for the permit designation, or fails to register the vehicle.

Parked in an Area Designated as No Parking – Parked in an area that is posted with "No Parking" signs or painted in a manner that designates no parking.

Improper Parking – Unauthorized parking in areas of the campus not designated for parking or backed in/pulled through in an angled parking space.

Parked Within 15 Feet of a Fire Hydrant – Parked within 15 feet of a fire hydrant or other device used for fire suppression.

Parking in a Reserved Space – Unauthorized parking in a space designated as reserved and marked by either a sign or paint.

Parking in a Fire Lane – Parked in an area with red painted lines or posted “No Parking” signs with Fire Lane verbiage.

Person with Disabilities Space Violation – Unauthorized parking in a PwD space and the vehicle has no valid placard.

Use of a Fraudulent Permit – Displaying or attempting to display a permit that is fraudulently obtained, stolen, tampered, lost, created, or not authorized by Parking and Transportation Services.

Tampering with University Equipment – Tampering with, damaging, or attempting to tamper with, committing a theft, or attempting to commit a theft of equipment owned and/or operated by UTA.

Loading Zone Violation – Parked in a designated loading zone greater than time posted.

[Return to Top](#)

B. Notification of Citations and Collection Procedures

Vehicles found to be in violation of any of the above Parking Regulations may be issued a citation. A written form of the citation may be placed on the vehicle at the time of the violation or sent to the person responsible for or the registered owner of the vehicle.

24-Hour Courtesy Notice – When citations are issued to vehicles where the violator is affiliated with the University and has an assigned UTA email account, the violator will have violation notices sent to them indicating the vehicle information, violation(s), date and time of violation, information on appealing the citation, information on payment, and potential penalties for non-payment within one-business day.

10-Day Notice of Violation – If payment for the citation is not received after 10 days from the date the citation was issued, a notice will be sent via USPS to the responsible person or the registered owner of the vehicle indicating the vehicle information, violation(s), date and time of violation, information on appealing the citation, information on payment of the citation, and potential penalties for non-payment.

40-Day Notice of Violation – If payment for a citation is still not received 40 days after the citation was issued, a notice will be sent via USPS to the responsible person or registered owner of the vehicle indicating the vehicle information, violation(s), date and time of violation, information on paying the citation, and potential penalties for non-payment.

As a courtesy to the violator, Parking and Transportation Services may send additional notifications of violations to the registered owner of the vehicle. However, these courtesy notices do not relieve the violator of the responsibility to either pay the fine or respond within the mandated time limits. Notice of violation for motor vehicles without permits and returned notices of violation will be sent to the address on file with the Texas Department of Transportation, Division of Motor Vehicles.

Citation payments may be made by going to the Parking and Transportation Services webpage and selecting *Pay a Citation* or by going to the Bursar's Office located in Room 130, 1st floor, [Davis Hall](#).

[Return to Top](#)

C. Citation Appeals

Parking citations must be appealed at the Parking and Transportation Services office during regular business hours. After 21 days from the date of the citation, the right to appeal is waived and the registered owner is responsible for any fines associated with the citation. Failure to respond to citation notices may subject all vehicles associated with the violator to towing as indicated in these regulations. Violators who have their vehicle towed will be responsible for any associated fees or fines.

Appealing your citation

Appeals must be submitted **within 21 days** of the date the citation was issued. **This process must be started in the Parking and Transportation Services office.** Appeals will follow the processes listed below. An email or letter will be sent notifying the person their citation has been:

Upheld – After a review of the appeal, it is determined the violation occurred as listed on the citation.

Upheld – Fine Reduced - After a review of the appeal, it is determined the violation occurred as listed on the citation; however a reduced fine will be charged.

Dismissed – After a review of the appeal, it is determined the violation did not occur as listed on the citation.

Reduced to a Warning – After a review of the appeal, it is determined the violation occurred as listed on the citation; however a fine will not be charged.

Administrative Review:

In the case where a citation has been issued, and the appellant believes there is a valid reason the citation should be dismissed, the fine should be reduced, or the citation should be reduced to a warning, the appellant can:

1. Complete an Administrative Review request.

- a. The appellant will be required to come to the Parking and Transportation Services office and complete an Administrative Review request form within 21 days of the issue date of the citation.
- b. The appellant should include a written statement as to why the citation should be dismissed, the fine should be reduced, or the citation should be reduced to a warning. The appellant may attach supporting documentation, statements, or photographs. Copies of any submissions become the property of UTA.
- c. The appeal package will be reviewed by an appeals staff member. A decision will be made, and the appellant will be notified via email.

Director’s Hearing:

In the case where a citation has been upheld at the administrative review, the following actions may be taken by the appellant:

1. The appellant may pay the citation.
2. The appellant may request a hearing with the Director of Parking and Transportation Services.
 - a. The appellant will be required to come to the Parking and Transportation Services office and complete a Director’s Hearing request form within 10 days after email notification of the Administrative Review decision.
 - b. The appellant may be required to pay the citation in advance of a hearing date being scheduled.
 - c. The appellant will receive an email message stating the date and time of their hearing. This will be at least 7 days after the submission date of the second appeal.
 - d. The appellant will be given a set amount of time to present evidence as to why they believe their citation should be dismissed or the fine should be reduced.
 - e. Failure to appear for the scheduled hearing will result in the Director using the information previously submitted to make the decision.

Appeals Committee Hearing:

In the case where a citation has been upheld at the Director’s level, the following actions may be taken by the appellant:

1. The appellant may pay the citation.
2. The appellant may request a hearing with the UTA Parking Appeals Committee.
 - a. The appellant will be required to come to the Parking and Transportation Services office and complete an Appeals Hearing request form within 10 days of the date of the Director’s Hearing.
 - b. The appellant may be required to pay the citation in advance of the hearing date being scheduled.

- c. The appellant will receive an email message stating the date and time of their hearing. This will be at least 7 days after the date of the second appeal.
- d. The appellant will be given a set amount of time to present evidence as to why they believe their citation should be dismissed or the fine reduced.
- e. Failure to appear for the scheduled hearing will result in the Appeals Committee using the information previously submitted to make their decision.

The following standards are used when a citation is being reviewed on appeal at any level:

- Information on the citation record will be reviewed.
- The appeal documentation submitted by the appellant will be reviewed.
- The Parking Regulation(s) relevant to the appeal will be reviewed.
- Other information, such as area maps or digital photographs of signs in the area, will be reviewed.
- A decision will be made that is in the best interest of justice and to ensure future compliance. Information on the type of violation, previous citations, area signage, existing parking permits, and the appellant's statements will be considered. A reduction in the fine may be considered, but only if the appellant has not received a citation in the 12 months preceding the date the citation in question was issued.

Non-Response to Parking Citation(s):

Failure to properly respond to a parking citation may result in the following:

1. Students - A hold will be placed on a student's account preventing a student from such actions as registering for classes, gaining access to transcripts, or graduating, until the citation is paid. Unpaid citation may be referred to a collections agency.
2. Faculty and Staff – Access to parking for the following year will be denied until citations are paid. Unpaid citation may be referred to a collections agency.
3. All Others - Failure to pay citations will result in the outstanding balance being referred to a collections agency.

[Return to Top](#)

D. Towing Procedures

A vehicle may be towed under the scope of these regulations for:

- When the responsible person has four (4) outstanding citations or unpaid fine(s) totaling or exceeding \$200 unless the citation(s) are still within appeal time-limits or presently under appeal. Parking in spaces designated as Disabled without the proper placard or permit.

- Parking in a “No Parking” area.
- Parking in a manner that obstructs traffic, a crosswalk, a fire lane, or a loading zone.
- Vehicle is parked in an area where “Tow-Away Zone” signs are posted.
- Vehicle is parked in a Reserved Parking space.
- Persistent Violators - any vehicle or parking account that has 6 or more (paid or unpaid) parking citations in a permit year. After the fifth citation, any vehicle linked to the account may be towed for each subsequent violation.

Violators who have their vehicle towed will be responsible for any associated fees or fines. If a vehicle is in the process of being towed, but has not yet been removed from the campus or UTA property, it is subject to a road charge fee by the tow company. All towing and storage charges are determined by the tow company and must be paid directly to them by the owner of the vehicle. Payments made to the tow company are not applied to the unpaid fines due to the University; therefore a violator’s vehicle may still be towed if located on campus.

[Return to Top](#)

E. Other Rules

- Any vehicle parked on UTA property without a valid vehicle registration or license plate will be treated as abandoned. An abandoned vehicle will be towed and stored at the owner's expense.
- The University reserves the right to revoke the parking privileges of anyone who continually violates the Parking Regulations regardless if citations are paid.

[Return to Top](#)

VIII. Loading Zones

Vehicles may park in loading zones for the posted time limit. If the vehicle is parked in a manner which obstructs a fire lane, impedes vehicular or pedestrian traffic, or is not parked within the confines of the loading zone may be subject to towing.

[Return to Top](#)