



## Environmental Health and Safety

### Fire and Life Safety Building Checklist

**\*\*ALL INSPECTABLE ITEMS ARE TAKEN FROM APPLICABLE NFPA STANDARDS\*\***

	<b>Life Safety</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1.	Electrical panels have 36 inches of clearance in each direction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Junction, panel switch and outlet boxes have cover plates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	A fire extinguisher has been provided for the electrical equipment room	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Occupant load signs in assembly/meeting rooms/restaurants/lounges posted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Required fire-rated separation is provided and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Fire/ Smoke Walls/ Stairwells have no penetrations, marked with rating, and match the building plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Hazardous materials information is provided at the entrance to hazardous materials storage areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Pressure cylinders are secured in an upright position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Areas are free of combustible material accumulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Extension cords are not being used for permanent wiring; electrical cords are neatly kept	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Space heaters are approved for use at UTA, are plugged directly into the wall, and located correctly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	AEDs in place; Last Inspected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<b>Means of Egress</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1.	Corridors open and clear of obstructions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Fire Exit doors and hardware operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Fire Doors are properly installed for the wall and have the correct hardware	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Doors properly lock, latch, and have no gaps greater than 1/8 inch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5.	Exit signs and exit directional sign are illuminated, maintained, and lead to the exit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Stair's handrails and guardrails are properly maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Exits, exit enclosures, and exit egress paths are free and clear of combustible materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	No storage beneath exit stairs or exit stairwell landings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Areas are free of combustible material accumulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<b>Fire Alarm System</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1.	Fire alarm system has been inspected, tested, and properly tagged per NFPA 72	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	The location of the Fire Alarm Panel circuit breakers is identified on the panel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Required smoke detectors are in place and are properly installed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Required heat detectors are in place and are properly installed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	All fire alarm devices are labeled (smoke detectors, horn/strobes, magnet hold-opens etc..)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	All fire alarm manual initiating devices (pull stations) in visually good working order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Electromagnetic door hold open devices work properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<b>Exterior of the Building</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1.	Where provided, fire Lanes are clearly marked and unobstructed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Fire hydrant is visible, unobstructed (3' clearance), and caps are present/good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Fire Department Connections are visible, unobstructed (3 ft clearance), and clearly marked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Fire Department Connection Caps are present and operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Numerical street address is visible from the exterior of the building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<b>Fire Suppression Systems</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1.	Fire sprinkler system has been inspected, tested, and properly tagged	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2.	Spare head cabinet containing sufficient sprinkler heads and wrench near sprinkler riser	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Fire Sprinkler heads are unobstructed at least 18 inches in sprinklered buildings; 24" in non-sprinklered	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Fire Sprinkler piping do not have wires attached to them	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Fire Pump room is free/clear of all materials and not being utilized as a storage room	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Fire Suppression Systems are tagged and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Fire Extinguishers are correct for the hazard where they are installed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Travel distance to reach a fire extinguisher less than 75ft	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Fire extinguisher mounted higher than 4 inches but less than 60 inches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Fire extinguishers visually inspected monthly/tested annually	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<b>Commercial Cooking Equipment</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1.	Commercial cooking equipment in good order and operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Fire suppression/hood suppression system inspected and tagged properly; Date of Last Inspection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Hood/Duct exhaust system clean and in good working condition; Date of last Cleaning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Grease caps are in place over nozzles and clean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Pull stations are in the path of egress, have fusible links, and are unobstructed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	K-Rated fire extinguisher of appropriate size provided and within 75ft	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	All cooking appliances properly covered by fire suppression/hood suppression system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Kitchen and Serving Areas is clean and orderly with no excessive grease buildup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>